

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

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GUY ZIMA, CHAIR

MARY SCRAY, VICE CHAIR

### PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, March 18, 2009, at 7:00 p.m.**, in Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

### **\*\* PRESENTATIONS \*\***

**Lombardi Avenue Project Gold Award presented by  
Kevin McMullen of  
the Wisconsin Concrete Pavement Assoc.**

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**Jerry Bannon, NWTC Program Improvement Coordinator**

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**Overview of Fox River Spring Clean-up Project by  
Representatives Scott Stein & Ray Mangrum of  
Leonard & Finco**

1. **Adoption of Agenda.**
2. **Comments from the Public regarding agenda items only.**
3. **Approval of minutes of February 18, 2009.**
4. **Announcements of Supervisors.**
5. **Communications: (None)**
  - a) **Late Communications:**

6. **Appointments by County Executive:**

- a) Appointment of Grace Aanonsen, Warren Skenadore and Steve Daniels to Aging & Disability Resource Center Board.
- b) Reappointment of Paul Casey MD, Robert Kiser, Cal Lintz, Cullen Peltier, Kris VerVaeren and Mark Wallace and appointment of Jennifer Gerdmann, Jim Nickel, Eric Peterson and Terrence Timmerman to EMS Council.
- c) Appointment of Helen Smits to Human Services Board.

7. **Reports by:**

- a) County Executive.
- b) Board Chairman.

8. **Other Reports: (None)**

9. **Veto Session:**

- a) Resolution of February 18, 2009 re: The Maximum Hours of Employee Work during a Twenty-Four Hour Period.

10. **Standing Committee Reports:**

- a) Report of Administration Committee of February 26, 2009.
- b) Report of Education & Recreation Committee of March 5, 2009.
- c) Report of Executive Committee of March 9, 2009.
- d) Report of Human Services Committee of February 25, 2009.
- e) Report of Planning, Development & Transportation Committee of February 23, 2009.
  - i) Report of Land Conservation Sub Committee of February 23, 2009.
- f) Report of Public Safety Committee of March 5, 2009.

11. **Resolutions, Ordinances:**

Administration, Education & Recreation, Executive, Planning, Transportation & Development and Public Safety Committees

- a) Resolution Authorizing the Issuance of Not to Exceed \$12,910,000 Corporate Dept. of Admin – Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.

Executive Committee

- b) Resolution re: Waiver of Fees for the Usage of Facilities and Property Owned or Maintained by Brown County.

Executive Committee & Human Services Committee

- c) Resolution re: Change in Table of Organization Aging & Disability Resource Center (Increase Home Bound Meal Worker Rate.)

Human Services

- d) Resolution re: Raising Awareness of the Problem of Juvenile Theft and Abuse of Prescription Medicines.

Planning, Development & Transportation Committee

- e) Resolution re: Designating the Week of April 6<sup>th</sup> through April 10<sup>th</sup> as "Work Zone Safety Awareness Week" in Brown County in 2009.
- f) Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.
- g) Resolution re: Opposing Wisconsin Recycling and Solid Waste Fee Increases.

Public Safety Committee

- h) Resolution re: Emergency Management Department Change of Table of Organization.
- i) Resolution re: Change in Sheriff's Department Table of Organization – Add one Officer Position for Village of Suamico.

- 12. **Such other matters as authorized by law.**
- 13. **Bills over \$5,000 for period ending.**
- 14. **Closing Roll Call.**
- 15. **Adjournment to Wednesday, April 15, 2009 at 7:00 p.m., Legislative Room #203, City Hall, 100 North Jefferson Street, Green Bay, Wisconsin.**

Submitted by:



Guy Zima

Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. —

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**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**FEBRUARY 18, 2009**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, February 18, 2009, at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:05 p.m.

Invocation.

Pledge of Allegiance to the Flag.

Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams, Fleck, Clancy, Wetzel, Langan, Scray, Hoeft, Lund

Supervisor Fewell arrived at 7:12 p.m.

Total Present: 26

**No. 1 -- Adoption of Agenda.**

A motion was made by Supervisor Nicholson and seconded by Supervisor De Wane **"to adopt the agenda"**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 2 -- COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS ONLY. None.**

**No. 3 -- APPROVAL OF MINUTES OF COUNTY BOARD OF JANUARY 21, 2009**

A motion was made by Supervisor Fleck and seconded by Supervisor Clancy **"to approve."** Motion carried unanimously with no abstentions.

**No. 4 -- ANNOUNCEMENTS BY SUPERVISORS.**

Supervisor Haefs congratulated the Sheriff's Department on their help with Fond du Lac County regarding the unsolved murder case from 1976. Supervisor Haefs suggested the Public Safety Committee put this on its agenda to keep the public updated on the Sheriff's Department's success and how they are succeeding thru the use of DNA, etc.

Supervisor Nicholson announced that Ss. Peter & Paul is having their Annual Fish Fry on February 27<sup>th</sup> and March 13<sup>th</sup>; and St. Philip's is having their Annual Pancake and Porkie Breakfast on March 1<sup>st</sup>. Supervisor Nicholson added that he placed Cerebral Palsy contribution forms on all supervisors' desks and if anyone cares to contribute, please return form and donation tonight.

Supervisor Evans stated that County Board Members are not mandatory reporters of neglect or abuse but are bound by confidentiality in a situation where someone could be in harms way. Supervisor Evans was contacted by someone and being concerned about getting involved in the situation, he contacted Corporation Counsel. Corporation Counsel advised that County Board members are not mandatory reporters, however, they are bound to confidentiality of a situation. His advice is to direct the calls to the correct Department Head.

Supervisor Erickson congratulated Supervisor Evans in BB&J 40 People under 40.

Supervisor Dantine thanked the County Board members who shared in his Mom's flowers and also, to those who sent sympathy cards.

Supervisor Fleck announced the Green Bay Northeast Lions Club Pancake & Porkie Breakfast will be held on February 22, 2009 at the Spot Supper Club from 8:00 to 12:30. Cost is \$5.00 for adults and \$3.00 for children.

Supervisor Fleck mentioned that on February 1<sup>st</sup> the De Pere Lions Club is holding a Pancake and Porkie Breakfast at the SC Grand.

Supervisor Clancy complimented Supervisor Haefs on E-911 being paid off and it didn't cost taxpayers any money at the same time lives are being saved.

No. 5 --        **COMMUNICATIONS. NONE.    LATE COMMUNICATIONS:**

No. 5a --        **FROM SUPERVISOR EVANS REGARDING: REQUESTING AN ACCOUNTING OF THE COUNTY STAFF AND SPECIFICALLY OF PLANNER COLE RUNGE'S INVOLVEMENT IN THE CITY OF GREEN BAY MILITARY AVENUE CONSTRUCTION PROJECT. HOW MUCH TIME AND COUNTY RESOURCES WERE ALLOCATED TO THIS PROJECT? HOW MUCH HAS THE CITY OF GREEN BAY BEEN INVOICED FOR COUNTY SERVICES?**

Refer to Administration, Executive, Planning, Development & Transportation Committee and Internal Auditor.

No. 5b --        **FROM SUPERVISOR JOHNSON REGARDING: REQUEST BY JANE HANSEN TO CONSIDER HAVING A PORTION OF PAMPERIN PARK MADE INTO A "CHILDREN'S MEMORIAL GARDENS PARK"**

Refer to Education and Recreation Committee.

No. 5c -- FROM SUPERVISOR ERICKSON REGARDING: IN THE SPIRIT OF THE STIMULUS PACKAGE I'M RECOMMENDING THAT BROWN COUNTY PURCHASE ALL GOODS AND SERVICES FROM LOCAL COMPANIES AND VENDORS WITHIN BROWN COUNTY, WHENEVER POSSIBLE. IF SAID GOODS AND SERVICES ARE NOT AVAILABLE WITHIN BROWN COUNTY THEN SUCH PURCHASES SHOULD BE MADE WITHIN THE STATE OF WISCONSIN BEFORE GOING ELSEWHERE. A POLICY OF THIS NATURE WILL HELP TO STRENGTHEN OUR LOCAL ECONOMY.

Refer to Administration Committee and Executive Committee.

No. 5d -- FROM LYNN AUSTIN REGARDING: REQUEST FOR FEDERAL HISTORY GRANT.

Refer to Education and Recreation Committee.

No. 6 -- APPOINTMENTS BY COUNTY EXECUTIVE.

No 6a -- APPOINTMENT OF STEVEN TAYLOR TO EQUAL OPPORTUNITIES IN HOUSING.

A motion was made by Supervisor La Violette and seconded by Supervisor Andrews "to approve the above appointment". Voice vote taken. Motion carried unanimously with no abstentions.

No. 6b -- APPOINTMENT OF SUPERVISOR ANDY WILLIAMS TO HUMAN SERVICES BOARD.

A motion was made by Supervisor Kaster and seconded by Supervisor Fleck "to approve the above appointment". Voice vote taken. Motion carried unanimously with no abstentions.

No. 7a -- REPORT BY COUNTY EXECUTIVE.

County Executive Hinz explained it is important to begin on a positive note. Having said that Mr. Hinz read a letter from Lt. Peter Sponholtz of the Green Bay Fire Department regarding his positive experience in the Dispatch Center. He thanked Jim Nichols for giving him the experience and Dave Panure for his help.

County Executive Hinz offered congratulations on the 10<sup>th</sup> Anniversary of Coordinating Community Response Committee. This committee is comprised of Outagamie and Brown County and Oneida Tribe working together against domestic abuse.

County Executive Hinz spoke briefly on the LEAN Committee. He announced the names of the committee members and how they will work in conjunction with the Brown County Mission Statement.

Mr. Hinz recognized the Brown County Highway Department for the efforts they have made above and beyond the call of duty. They have given great care to over 900 miles of road in Brown County during our snow and ice storms.

He reminded everyone that he would be appearing on the CP Telethon and he would welcome any pledges.

**No. 7b -- REPORT BY BOARD CHAIRMAN.**

Chairman Zima thanked County Executive Hinz for his report and thanked him for his cooperation in working with the County Board. Chairman Zima said the Board will cooperate with LEAN Program, noting this next two years will be very productive.

Chairman Zima introduced Alicia Loehlein as the new Executive Secretary in the County Board office. He expressed his delight in her capability and welcomed her to the job. He is very impressed with Alicia's credentials and how happy he is with the work she's done so far.

Alicia thanked Chair Zima, Vice Chair Scray and the Board for their support.

**No. 8 -- OTHER REPORTS.**

A motion was made by Supervisor Krueger and seconded by Supervisor Nicholson "to take Treasurer's Financial Reports #8a thru #8g in one vote". Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Andrews and seconded by Supervisor Clancy "to receive and place on file Items #8a thru #8g". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 8a -- TREASURER'S FINANCIAL REPORT FOR MONTH OF MAY 31, 2008.**

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 8b -- TREASURER'S FINANCIAL REPORT FOR MONTH OF JUNE 30, 2008.**

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 8c -- TREASURER'S FINANCIAL REPORT FOR MONTH OF JULY 31, 2008.**

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

No. 8d -- **TREASURER'S FINANCIAL REPORT FOR MONTH OF AUGUST 31, 2008.**

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

No. 8e -- **TREASURER'S FINANCIAL REPORT FOR MONTH OF SEPTEMBER 30, 2008.**

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

No. 8f -- **TREASURER'S FINANCIAL REPORT FOR MONTH OF OCTOBER 31, 2008.**

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

No. 8g -- **TREASURER'S FINANCIAL REPORT FOR MONTH OF NOVEMBER 30, 2008.**

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

No. 9 -- **STANDING COMMITTEE REPORTS**

No. 9a -- **REPORT OF ADMINISTRATION COMMITTEE OF JANUARY 22, 2009**

A motion was made by Supervisor De Wane and seconded by Supervisor Fleck "to adopt". Supervisor Kaster requested Item #21 be taken separately. Voice vote taken. Remainder of report passed unanimously with no abstentions.

Item #21 -- Department of Administration -- Vehicle Policy Update (to be distributed at meeting.) COMMITTEE ACTION: Bring back in February.

Supervisor Kaster stated that he would like the Department Heads to now have mileage logs in cars that are going home. He feels Department Heads haven't changed the policy of taking cars home. Brown County needs a uniform policy.

A motion was made by Supervisor Kaster and seconded by Supervisor Krueger "to refer item #21 back to the Administration Committee and then to the Executive Committee". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009



**No. 9b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF FEBRUARY 5, 2009**

A motion was made by Supervisor Johnson and seconded by Supervisor La Violette "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

At this time Supervisor Lund asked "to abstain from item 9a #13 (Facility Management - Action to approve low bid on Computer Room Fire Suppression System) on the Administration Committee Report." Chairman Zima allowed the abstention.

**No. 9c -- REPORT OF EXECUTIVE COMMITTEE OF FEBRUARY 9, 2009**

A motion was made by Supervisor Warpinski and seconded by Supervisor De Wane "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF JANUARY 28, 2009**

A motion was made by Supervisor Evans and seconded by Supervisor Fleck "to adopt." Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 9e -- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF JANUARY 26, 2009**

A motion was made by Supervisor Dantine and seconded by Supervisor De Wane "to adopt." Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 9e(i) -- REPORT OF LAND CONSERVATION SUB COMMITTEE OF JANUARY 26, 2009**

A motion was made by Supervisor Dantine and seconded by Supervisor Warpinski "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF FEBRUARY 5, 2009**

A motion was made by Supervisor De Wane and seconded by Supervisor Andrews **"to adopt"**. Supervisor Evans requested item #2 be taken separately. Voice vote taken. Remainder of report passed unanimously with no abstentions.

Item #2 -- Communication from Supervisor Langan re: Request for Brown County to look into the problem of a situation occurring in our county called "Pharming". Would like a consideration for public service announcements to educate our adult population. (Referred from January County Board.) COMMITTEE ACTION: Refer to Human Services.

Supervisor Evans feels this is a drug related problem and asked Supervisor Langan why it went to Human Services. Supervisor Langan stated he wanted it at Public Safety first to get the blessing of the Public Safety Committee and get the information out to people that "Pharming" is a problem. He stated it is a social problem. He would like the focus to be on awareness, recognition and acceptance. Supervisor Langan said he's had so many communications from people in public. He wants this to be more of an educational mission versus a police issue. He wants the blessing of Public Safety for more public awareness and education.

After hearing Supervisor Langan's explanation, Supervisor Evans agreed this item belongs at his Committee and therefore he made a motion and seconded by Supervisor Knier **"to refer item #2 to the Human Services Committee"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 10 -- RESOLUTIONS, ORDINANCES:**

A motion was made by Supervisor Warpinski and seconded by Supervisor Knier **"to approve items #10a thru #10h in one vote"**. Supervisor Warpinski withdrew his motion.

**No. 10a -- RESOLUTION REGARDING: AUTHORITY TO EXECUTE A 2009 LABOR AGREEMENT WITH THE BROWN COUNTY PROFESSIONAL PUBLIC HEALTH SANITARIANS**

A motion was made by Supervisor Fleck and seconded by Supervisor Krueger **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 10b -- RESOLUTION REGARDING: WAIVER OF FEES FOR THE USAGE OF FACILITIES AND PROPERTY OWNED OR MAINTAINED BY BROWN COUNTY**

A motion was made by Supervisor Knier and seconded by Supervisor Clancy "to adopt". Supervisor Haefs said every Committee Chair should advise Committees that their committees' actions always can be overturned by entire Board.

A motion was made by Supervisor Haefs and seconded by Supervisor Lund "to refer the above resolution to Fred Mohr, County Board Legal Counsel and Executive Committee". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10c -- RESOLUTION REGARDING: CREATING "SECTION 4.79(5) PRORATION OF FRINGE BENEFITS IN FINAL YEAR OF EMPLOYMENT" OF THE BROWN COUNTY CODE**

A motion was made by Supervisor Lund and seconded by Supervisor Vander Leest "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:	<u>\s\ Tom Hinz, County Executive</u>	Date:	2/27/2009
Approved by:	<u>\s\ Darlene K. Marcelle, County Clerk</u>	Date:	3/05/2009
Approved by:	<u>\s\ Guy Zima, County Board Chairman</u>	Date:	3/05/2009

**No. 10d -- RESOLUTION REGARDING: THE MAXIMUM HOURS OF EMPLOYEE WORK DURING A TWENTY-FOUR HOUR PERIOD**

A motion was made by Supervisor La Violette and seconded by Supervisor Krueger "to adopt".

Supervisor Lund "requested that an amendment be made in the fourth paragraph, second line, by adding the word "hour" between the word four and cycle".

A motion was made by Supervisor Knier and seconded by Supervisor Fewell "to amend the resolution and add: "BE IT FURTHER RESOLVED, Department Heads shall be required to report to their standing committee of the County Board and Risk Management whenever a 12-hour shift is exceeded".

A motion was made by Supervisor De Wane and seconded by Supervisor Erickson "to refer Supervisor Knier's amendment back to the Executive Committee".

Discussion followed on Supervisor De Wane's motion. Following, Supervisor De Wane withdrew his motion to refer and Supervisor Erickson withdrew his second. Discussion followed on Supervisor Knier's motion.

Following discussion, a vote was taken on Supervisor Knier's motion "to amend the resolution and add: "BE IT FURTHER RESOLVED, Department Heads shall be required to report

to their standing committee of the County Board and Risk Management whenever a 12-hour shift is exceeded". Voice vote taken. Motion carried with Supervisors La Violette and Johnson voting nay.

A motion was made by Supervisor Lund and seconded by Supervisor Evans "to adopt the resolution as amended". Voice vote taken. Motion carried with Supervisors La Violette and Johnson voting nay.

Approved by: VETOED BY COUNTY EXECUTIVE HINZ ON 3/12/2009

No. 10e -- RESOLUTION REGARDING: A CHANGE IN THE DEPARTMENT OF HUMAN SERVICES TABLE OF ORGANIZATION -- CHANGE THE POSITION OF PLANNING, EVALUATION AND QUALITY MANAGEMENT DIRECTOR FROM THE DEPARTMENT OF HUMAN SERVICES TO THE DEPARTMENT OF HUMAN RESOURCES

A motion was made by Supervisor Warpinski and seconded by Supervisor Lund "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

No. 10f -- RESOLUTION REGARDING: UW-EXTENSION DEPARTMENT CHANGE IN TABLE OF ORGANIZATION (ADDITION OF LIMITED TERM EMPLOYEE)

A motion was made by Supervisor Erickson and seconded by Supervisor Warpinski "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

No. 10g -- RESOLUTION REGARDING: CHANGE IN SHERIFF'S DEPARTMENT TABLE OF ORGANIZATION - REPLACE TWO BROWN COUNTY OFFICER POSITIONS WITH TWO CONTRACT POSITIONS

A motion was made by Supervisor Krueger and seconded by Supervisor De Wane "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 2/27/2009

**No. 10h -- AN ORDINANCE REGARDING: DEALING WITH REVISION OF SPEED ZONE ON COUNTY HIGHWAY "C" VILLAGE OF HOWARD, BROWN COUNTY, STATE OF WISCONSIN**

A motion was made by Supervisor Johnson and seconded by Supervisor Fleck "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:	<u>\s\ Tom Hinz, County Executive</u>	Date:	2/27/2009
Approved by:	<u>\s\ Darlene K. Marcelle, County Clerk</u>	Date:	3/05/2009
Approved by:	<u>\s\ Guy Zima, County Board Chairman</u>	Date:	3/05/2009

**No. 10i -- RESOLUTION REGARDING: SUPPORT FOR PRIMARY ENFORCEMENT OF THE SEATBELT LAW**

A motion was made by Supervisor Krueger and seconded by Supervisor Lund "to refer the above resolution back to Public Safety Committee". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 11 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

**Late Communication.**

**No. 11a -- FROM SUPERVISOR DANTINNE REGARDING: CHECK TO SEE IF LUTHERAN SOCIAL SERVICES IS GETTING PAID DOUBLE FROM COUNTY AND STATE FOR THE PLACEMENT OF SEX OFFENDERS.**

Refer to Administration Committee.

Supervisor Clancy invited everyone to attend Irish days in Southern Brown County at Van Abel's in Hollandtown on March 17<sup>th</sup>.

Supervisor Kaster requested that Department Heads attend County Board meetings especially when agenda items pertain to their departments.

**No. 12 -- BILLS OVER \$5,000 FOR PERIOD ENDING JANUARY 31, 2009**

A motion was made by Supervisor Fleck and seconded by Supervisor Clancy "to pay the bills over \$5,000 for period ending January 31, 2009". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 13 -- CLOSING ROLL CALL:**

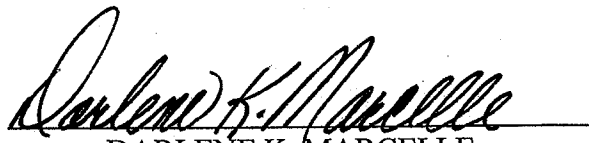
Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams, Fleck, Clancy, Wetzel, Langan, Scray, Hoeft, Lund, Fewell

Total Present: 26

**No. 14 -- ADJOURNMENT TO WEDNESDAY, MARCH 18, 2009, AT 7:00 P.M. LEGISLATIVE ROOM, #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.**

A motion was made by Supervisor Erickson and seconded by Supervisor Warpinski "to adjourn to the above date and time". Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 9:00 p.m.

  
DARLENE K. MARCELLE  
Brown County Clerk

EXECUTIVE

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



TOM HINZ

PHONE (920) 448-4001

FAX (920) 448-4003

March 11, 2009

Members of the Brown County Board of Supervisors:

I respectfully submit for your confirmation to the following:

**Aging & Disability Resource Center Board**

The appointment of Grace Aanonsen and Warren Skenadore for the remainder of three (3) year terms expiring November 30, 2009. The appointment of Steve Daniels for the remainder of a three (3) year term expiring November 30, 2010.

**EMS Council**

The re-appointment of Paul Casey MD, Robert Kiser, Cal Lintz, Cullen Peltier, Kris VerVaeren and Mark Wallace for two (2) year terms expiring May 31, 2010. The appointment of Jennifer Gerdman, Jim Nickel, Eric Peterson and Terrence Timmerman for two (2) year terms expiring May 31, 2010.

**Human Services Board**

The appointment of Helen Smits for a three (3) year term expiring April 30, 2011.

Thank you for considering these appointments. Please call me if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tom Hinz".

Tom Hinz  
Brown County Executive



## Brown County Executive Appointment Information Sheet

**Grace Aanonsen**

**Committee:** Aging and Disability Resource Center Board

**Date Appointed:** March 18, 2009

**Term Expires:** November 30, 2009

**Address:** 1659 Christiana Street Apt 1  
Green Bay WI 54303

**Preferred Mailing:** 1659 Christiana Street Apt 1 Green Bay, WI 54303

**Phone:** 920-499-9381

**Current Employer:** Retired

**Current Position:**

**Employment History:** Registered Nurse:  
Bellin Hospital - 3 years  
Dr. Sipes Office - 8 years  
St. Mary's Hospital - 24 years

**Education Background:** RN Degree - Deaconess Hospital - Milwaukee

**Community Service:** Aging & Disability Resource Center Library  
American Red Cross  
Coats for Kids

**Professional Trade Aff:**





## Brown County Executive Appointment Information Sheet

### Warren Skenadore

Committee: **Aging & Disability Resource Center**

Date Appointed: **March 18, 2009**

Term Expires: **November 30, 2009**

Address: **850 9th Street  
Green Bay WI 54304**

Preferred Mailing: **850 9th Street Green Bay, WI 54304**

Phone:

Current Employer: **Retired**

Current Position:

Employment History: **Dean Foods - 30 years  
Oneida Housing Authority - 12 years  
Oneida Commission on Aging - 9 years**

Education Background: **La Crosse State College - 1946 to 1948**

Community Service: **Affirmative Action Committee - past member**

Professional Trade Aff: **Heating & Sheet Metal - 8 years**



## Brown County Executive Appointment Information Sheet

### Steve Daniels

Committee: **Aging & Disability Resource Center**

Date Appointed: **March 18, 2009**

Term Expires: **November 30, 2010**

Address: 1359 Lindale Lane  
Green Bay WI 54313

Preferred Mailing: 1359 Lindale Lane Green Bay, WI 54313

Phone: 920-499-4995

Current Employer: Retired

Current Position:

Employment History: Wisconsin Department of Corrections - 26 Years

Education Background: Masters in Education  
Bachelor of Science in Sociology

Community Service: Botanical Garden Volunteer  
Learning in Retirement Instructor

Professional Trade Aff: Wisconsin Association of Homicide Investigators - Past President



## **Brown County Executive Appointment Information Sheet**

### **Paul Casey MD**

**Committee:** EMS Council

**Date Appointed:** March 18, 2009

**Term Expires:** May 31, 2008

**Address:** 101 Cherry Street #410  
Green Bay WI 54301

**Preferred Mailing:** 744 S Webster Avenue Green Bay, WI 54301

**Phone:** 920-433-3646

**Current Employer:** Green Bay Emergency Medicine Services

**Current Position:** Medical Director Bellin Emergency Department

**Employment History:** Green Bay Emergency Medicine Services - 2004 to Present  
Providence Emergency Physician - 1993 to 2004  
US Army - 1986 to 1993

**Education Background:** George Washington University School of Medicine - 1986  
Madigan Army Medical Center Residency - 1990

**Community Service:** EMS Council  
Volunteer Lectures on Chest Pain and Emergency Care

**Professional Trade Aff:** American College of Emergency Physicians (ACEP)  
American Medical Association (AMA)  
Society for Advancement of Blood Management



## Brown County Executive Appointment Information Sheet

**Robert Kiser**

Committee: **EMS Council**

Date Appointed: **March 18, 2009**

Term Expires: **May 31, 2010**

Address: **1298 Carmen Court  
De Pere WI 54115**

Preferred Mailing: **400 Lewis Street DePere, WI 54115**

Phone: **920-339-4085**

Current Employer: **De Pere Fire Rescue**

Current Position: **Fire Chief**

Employment History: **De Pere Fire Chief  
Paramedic**

Education Background:

Community Service: **Fire Service**

Professional Trade Aff: **Wisconsin Fire Chief  
P SOW - Paramedic System of Wisconsin**



## **Brown County Executive Appointment Information Sheet**

### **Chester (Cal) Lintz**

**Committee:** Emergency Medical Services Council

**Date Appointed:** March 18, 2009

**Term Expires:** May 31, 2010

**Address:** 3084 Crusade Lane  
Green Bay WI 54313

**Preferred Mailing:**

**Phone:** 920-362-7391

**Current Employer:** NWTC

**Current Position:** EMS Coordinator

**Employment History:** NWTC - December 2005 to Present  
Green Bay Fire Department - 28 Years - Retired as EMS Director in 2005

**Education Background:** EMT/Paramedic - NWTC

**Community Service:** Various

**Professional Trade Aff:** Wisconsin EMS Advisory Board - Chairperson  
Statewide Trauma Care System - Governor's Appointee



## Brown County Executive Appointment Information Sheet

### Cullen Peltier

**Committee:** EMS Council

**Date Appointed:** March 18, 2009

**Term Expires:** Co-terminus

**Address:** 310 E Mission Road  
Green Bay WI 54301

**Preferred Mailing:** 300 E Walnut Street Green Bay, WI 54301

**Phone:** 920-448-4270

**Current Employer:** Brown County

**Current Position:** Emergency Management Director

**Employment History:** American Red Cross Disaster Coordinator - June 2000 to February 2001  
Winnebago County EM Deputy Director - February 2001 to February 2002  
Brown County EM Director - February 2002 to Present

**Education Background:** Bachelors in Public Administration - UW Green Bay

**Community Service:** St Mark's Church

**Professional Trade Aff:** Wisconsin Emergency Management Association  
Brown County Police Chiefs  
Brown County Fire Chiefs  
HAZMAT Board of Directors



## Brown County Executive Appointment Information Sheet

**Kris VerVaeren**

Committee: **EMS Council**

Date Appointed: **March 18, 2009**

Term Expires: **May 31, 2010**

Address: 2155 Holmgren Way  
Green Bay WI 54304

Preferred Mailing: 2155 Holmgren Way Green Bay, WI 54304

Phone: 920-492-2995

Current Employer: Village of Ashwaubenon

Current Position: Commander of Operations

Employment History: Ashwaubenon Public Safety - 20 years  
DeKalb County, Georgia Public Safety - 4 years

Education Background: Police/ Firefighter/ Paramedic Licensing

Community Service:

Professional Trade Aff:



## **Brown County Executive Appointment Information Sheet**

### **Mark Wallace**

**Committee:** EMS Council

**Date Appointed:** March 18, 2009

**Term Expires:** May 31, 2010

**Address:** 3921 W Ontonagon Lane  
Green Bay WI 54301

**Preferred Mailing:** 135 Dauphin Street Green Bay, WI 54301

**Phone:** 920-448-2806

**Current Employer:** Village of Allouez

**Current Position:** Fire Chief

**Employment History:** Fire Fighter/Paramedic - Allouez Fire - 29 years

**Education Background:** Northeast Wisconsin Technical College - Associates Degree Mechanical Design

**Community Service:**

**Professional Trade Aff:** International Association of Fire Chiefs  
WI State Fire Chiefs  
Brown County Fire Chiefs





## Brown County Executive Appointment Information Sheet

### Jennifer Gerdmann

Committee: **EMS Council**

Date Appointed: **March 18, 2009**

Term Expires: **May 31, 2010**

Address: 1223 South Roosevelt Street  
Green Bay WI 54301

Preferred Mailing: 835 South Van Buren Street Green Bay, WI 54301

Phone: 920-433-8505

Current Employer: St. Vincent/ St. Mary's Hospitals

Current Position: Director of Emergency/Trauma Services

Employment History: St. Vincent ED Trauma Departments - 8 years  
Parkland Hospital - Dallas, TX - 4 years  
US Army

Education Background: Bachelor of Science in Nursing - UW Eau Claire  
Masters in Business Administration - Currently enrolled - UW Oshkosh

Community Service: Catechist - Resurrection Parish  
Lector - Northern Door Catholic Community  
Injury Prevention Offerings

Professional Trade Aff: Emergency Nurses Association  
Society of Trauma Nurses  
State Trauma Advisory Council  
State Trauma Designation Review Committee



## Brown County Executive Appointment Information Sheet

**Jim Nickel**

Committee: **EMS Council**

Date Appointed: **March 18, 2009**

Term Expires: **Co-terminus**

Address: **2496 Wildwood Drive  
Green Bay WI 54302**

Preferred Mailing:

Phone: **920-448-7610**

Current Employer: **Brown County**

Current Position: **Public Safety Communications Director**

Employment History: **Brown County  
RCC Consultants  
Motorola, Inc**

Education Background: **BSEE - Milwaukee School of Engineering  
MBA - Baldwin Wallace College**

Community Service:

Professional Trade Aff: **Registered Professional Engineer  
APCO Member**



## **Brown County Executive Appointment Information Sheet**

**Eric Peterson**

**Committee:** EMS Council

**Date Appointed:** March 18, 2009

**Term Expires:** May 31, 2010

**Address:** W2421 Snowberry Drive  
Appleton WI 54915

**Preferred Mailing:** Aurora Bay Care Medical Center P.O. Box 8900 Green Bay, WI 54308-8900

**Phone:** 920-288-4301

**Current Employer:** Aurora Bay Care Medical Center

**Current Position:** ED/ Trauma Services Manager

**Employment History:** US Reserves - 1999 to Present  
Meritcare Hospital - ED RN - 1999 to 2002  
US Navy Active Duty - ED RN - 1993 to 1999  
US Army National Guard - Combat Medic - 1988 to 1992

**Education Background:** Bachelor of Arts in Nursing - Concordia College, Moorhead MN

**Community Service:** RTAC  
STAC  
WI Trauma Coordinators

**Professional Trade Aff:** Emergency Nurses Association  
American Trauma Society  
Society of Trauma Nurses



## Brown County Executive Appointment Information Sheet

### Terrence Timmerman

**Committee:** EMS Council

**Date Appointed:** March 18, 2009

**Term Expires:** May 31, 2010

**Address:** 2662 East Glacier Drive  
Green Bay WI 54302

**Preferred Mailing:** 1055 Wittmann Drive Menasha, WI 54952

**Phone:** 920-867-6074

**Current Employer:** Gold Cross Ambulance

**Current Position:** Education & Training Coordinator

**Employment History:** Gold Cross Ambulance - 2002 to Present  
NWTC - 1976 to Present  
Green Bay Fire Department - 1972 to 2000

**Education Background:** Associate Degree in Fire Science - NWTC  
Courses in US Fire Administration

**Community Service:** EMS Council  
Knights of Columbus

**Professional Trade Aff:** IAFF - Retired  
IAFC - Retired  
Wisconsin EMS Association  
Wisconsin EMS Board - Education Committee



## Brown County Executive Appointment Information Sheet

**Helen Smits**

Committee: **Human Services Board**

Date Appointed: **March 18, 2009**

Term Expires: **April 30, 2011**

Address: 519 Ethel Avenue  
Green Bay WI 54303

Preferred Mailing: 519 Ethel Avenue Green Bay, WI 54303

Phone: 920-498-0205

Current Employer: Retired

Current Position:

Employment History: Nursing Instructor - NWTC - 1990 to 2003  
AODA Unit Nurse - Libertas - 1989 to 1990  
Surgical Nurse - St. Mary's Hospital - 1988 to 1989  
Health Assessment Education - Personal Development Center - 1987 to 1988  
Community Health Nurse - Oneida Tribe - 1985 to 1986  
Nursing Instructor - Bellin College of Nursing - 1977 to 1984  
Instructor - Trinity Nursing School - 1975 to 1977  
Surgical Nurse - Trinity Nursing School - 1973 to 1975  
Nurse - Chicago Sub Hospital - 1957 to 1973

Education Background: Masters Degree in Vocational Education - UW Stout - 1996  
Bachelor of Science in Nursing - MinnDOT State College, ND - 1975  
Nursing Diploma - West Suburban Hospital, IL - 1957

Community Service: United Way  
Girl Scout Council  
People to People  
AODA Taskforce - NWTC

Professional Trade Aff: Wisconsin RN Registration  
Wisconsin Nurses Association

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:



**RESOLUTION REGARDING THE MAXIMUM HOURS OF  
EMPLOYEE WORK DURING A TWENTY-FOUR HOUR PERIOD**

WHEREAS, the Brown County Board recognizes the need to limit the number of hours its employees work during a twenty-four hour cycle due to concerns of safety and performance; and

WHEREAS, the Brown County Board desires to adopt a policy to limit the number of hours its employees work during a twenty-four hour period due to such concerns.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors to set a maximum limit on the number of hours an employee of Brown County is allowed to work during a twenty-four hour cycle to twelve hours.

BE IT FURTHER RESOLVED, that no Brown County employee be scheduled or allowed to work beyond twelve hours in a twenty-four<sup>hour</sup> cycle except in instances of unforeseen emergencies in which the health or welfare of the citizens of Brown County might be in jeopardy.

\*\* BE IT FURTHER RESOLVED, Department Heads shall be required to report to their Standing Committee of the County Board and Risk Management whenever a 12 hour shift is exceeded.

Fiscal Impact: None

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved by: \_\_\_\_\_

\_\_\_\_\_  
COUNTY EXECUTIVE

Dated Signed: \_\_\_\_\_

*Veto  
Zm  
(See attached)*

\*\* The above resolution was amended by adding "hour" after twenty-four in last paragraph and adding the final paragraph as per the County Board on 2/18/2009.

EXECUTIVE  
**Brown County**

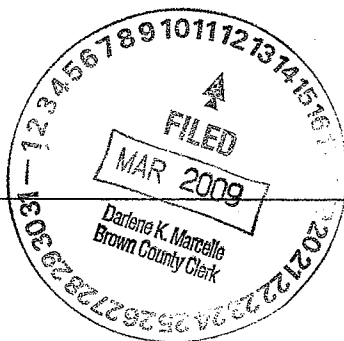
305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

PHONE (920) 448-4001



**TOM HINZ**

FAX (920) 448-4003



March 11, 2009

To the Members of the Brown County Board of Supervisors:

I have decided to use my veto authority under state statute 59.17 (6) to veto item 10d entitled "Resolution Regarding the Maximum Hours of Employee Work during a Twenty-Four Hour Period." This resolution is too general and lack specifics needed in order to enforce the policy.

The resolution has broad implications and applies to all county employees, not just employees that work in safety sensitive departments. The consequences of prohibiting administrative employees from working more than 12 hours in a day vary greatly. The county budget might not be provided to the county board on time as many employees work weekends and over 12 hours in order to have the budget prepared. Under this resolution, department heads or other staff may have to leave county board or other community meetings prior to them being concluded. I do not want to limit the number of hours our salaried administrative employees work.

In it's current form, the policy prohibits anyone from working over a 12 hour shift except for unforeseen emergencies and then goes on to require a reporting mechanism for when employees exceed a 12 hour shift. Is it realistic to have this reporting mechanism when the unforeseen emergencies are numerous?

If our employees cannot get their work done in less than 12 hours will we be forced to add more employees? Many of our deputies spend hours in court and then have work their shifts. Does this jeopardize public safety and who makes this decision? I feel the decision to monitor excessive overtime should be done by the employees immediate supervisor who is in a position determine what the immediate needs are.

The amendment that was added at the county board meeting goes against our efforts to create a "lean" Brown County. To require department heads to report to their standing committee whenever anyone in their department works more than 12 hours is unproductive and wasteful. Under this resolution it would take time for the employee or the supervisor to fill out a form and add an explanation for tracking purposes. If you add that time over the course of a month it could amount to hours they could be working on something more productive.

Lastly, I object to this resolution because it exposes and reduces the county's ability to assert its discretionary immunity protections afforded under Wis. Stat. 893.80. Wisconsin law affords legal protections and immunity for purposes of nondiscretionary acts, not ministerial acts (which are specific acts defined in resolutions). For this reason alone, I am sending this back to the county board to make changes to support these important legal protections afforded by state law.

I agree that we do need to limit the number of hours worked in safety sensitive positions where the health and welfare of citizens of Brown County may be in jeopardy. I believe this should be done on a department by department basis and then monitored by Human Resources and the County Executive.

Respectfully submitted,

  
Tom Hinz



March 18, 2009

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on February 26, 2009, and recommends the following motions:

1. Review minutes of:
  - a. Housing Authority (2/16/09).  
Receive and place on file.
2. Communication from Supervisor Pat Wetzel re: Request for video access of full Brown County Board of Supervisors meeting on the official Brown County website. (Referred from January County Board.) Hold for one month.
3. Communication from Supervisor Norb Dantine re: Review the process Brown County Highway uses to purchase gravel, sand, etc. (Referred from January County Board.) Receive and place on file.
4. Communication from Supervisor Norb Dantine re: Review the process used to purchase medical supplies. (Referred from January County Board.)  
Refer back to Administration Department.
5. Communication from Supervisor Pat Evans re: Request an accounting of the County Staff and specifically of Planner Cole Runge's involvement with the City of Green Bay Military Avenue construction project. How much time and County resources were allocated to this project? How much has the City of Green Bay been invoiced for County services? (Referred from February County Board.)  
Receive and place on file.
6. Communication from Supervisor Bernie Erickson re: In the spirit of the stimulus package, Erickson recommends that Brown County purchase all goods and services from local companies and vendors within Brown County, whenever possible. If said goods and services are not available within Brown County then such purchases should be made within the state of Wisconsin before going elsewhere. A policy of this nature will help to strengthen the local economy. (Referred from February County Board.) Hold for one month.
7. Communication from Supervisor Norb Dantine re: Check to see if Lutheran Social Services is getting paid double from the County and State for placement of sex offenders. (Referred from February County Board.)  
Refer to Human Services Committee.
8. Dept. of Admin - Presentation by PFM for 2009 Bond Financing (Handout to be distributed at meeting.) No action.

**Administration Committee**

March 18, 2009

Page 2

9. Initial Resolutions Authorizing the Issuance of Not to Exceed \$12,910,000 Corporate Dept. of Admin - Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.
  - a. Information Services – Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,160,000.  
To approve. See Resolutions, Ordinances March County Board.
  - b. Facilities Management – Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$660,000.  
To approve. See Resolutions, Ordinances March County Board.
10. Dept. of Admin - Grant Application Log for month of February 2009.  
To approve.
11. Dept. of Admin - Vehicle Listing December 31, 2008. Receive and place on file.
12. Carryovers - Administrative Services Division 2008 to 2009 Carry-over Funds.  
To approve carryovers.
13. Human Resources Activity Report for January 2009. Receive and place on file.
14. Human Resources Recommendations for Security Program Implementation.  
Receive and place on file.
15. Audit of bills. Approve payment of bills.

Approved by:

\_\_\_\_\_  
COUNTY EXECUTIVE

\_\_\_\_\_  
Date

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March 18, 2009

## TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on March 5, 2009 and recommends the following:

- 1) Review minutes of:
  - a) Library Board (1/15/09).  
To approve.
- 2) Communication from Supervisor Johnson re: Request to consider having a portion of Pamperin Park made into a "Children's Memorial Gardens Park."  
To refer to the park staff to work on Children's Memorial Gardens Park concept.
- 3) Communication from Lynn Austin re: Request for Federal History Grant pertaining to Brown County. To refer to the County Executive's office to work with the Library, the Museum, and other interested parties to work with the LaBaye Historical Research Committee and bring information back to the Education and Recreation Committee when appropriate.
- 4) Carryovers - Education, Culture, and Recreation Division 2008 to 2009 Carryover Funds.  
To approve carryover funds.
- 5) New Zoo - Initial Resolutions Authorizing the Issuance of Not to Exceed \$12,910,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.
  - a) Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$150,000. (Mayan Food Court, Ticket Booth)  
To approve 5a, \$150,000 for the Mayan Food Court/Ticket Booth.
- 6) Zoo Monthly Activity Report.
  - a) Visitor Center Operation Reports:
    - i) Admissions Revenue Attendance 2008 Report.
    - ii) Gift Shop Concessions Revenue 2009 Report.
  - b) Curator's Report - Animal Collection Report February 2009.
  - c) Education & Volunteer Programs Report February 2009.  
To receive and place on file.
- 7) Golf Course - Daily Financial Report. To receive and place on file.
- 8) Golf Course - Superintendent's Report. To receive and place on file.
- 9) Parks - Grant Application Review for Ridge Point Conservancy Acquisition.  
To receive and place on file.

**Education & Recreation Committee**

March 18, 2009

Page 2

- 10) Parks - Request from Brown County 4-H Horse Association for a waiver of fees for the horse ring at the Brown County Fairgrounds for practices, a horse show and clinics.  
To approve with the stipulation "in lieu of services provided."
- 11) Facility & Park Management January 2009 Director's Report.  
Receive and place on file.
- 12) Museum - Attendance & Admission January 2009. Receive and place on file.
- 13) Museum - Director's Report. Receive and place on file.
- 14) Library - Director's report. Receive and place on file.
- 15) Arena Event Attendance (January 2009). Receive and place on file.
- 16) Audit of bills. Approve audit of bills.

Approved by:

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COUNTY EXECUTIVE

Date

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March 18, 2009

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on March 9, 2009 and recommends the following motions:

1. Communication from Supervisor Erickson re: In the spirit of the stimulus package, Erickson recommends that Brown County purchase all goods and services from local companies and vendors within Brown County, whenever possible.  
To hold until the April meeting.
2. Legal Bills - Review legal bills to pay. To approve legal bills except for those of Davis & Kuelthau for further review by Corporation Counsel, and that the firm be asked for an itemized detail of charges; that the Internal Auditor send a letter to all attorneys requesting a more descriptive/detailed itemization of charges; and that the Board Supervisor who contacted Attorney Kalny be identified.
3. Internal Auditor Report.
  - a. Update on golf course audit. Receive and place on file.
  - b. Input from Committee Chairs on Audit Work Plan. Receive and place on file.
  - c. Other. Receive and place on file.
4. County Executive report.
  - a. Legislative agenda.  
To direct Jayme Sellen to lobby for legislation to change the Register of Deeds/Land Information Office recording fee from a per page fee to a flat fee.  
Receive and place on file.
5. Labor Negotiator Report. To schedule a Labor Negotiator Closed Session at the April meeting of this committee and to send a letter to Board Supervisors informing them of such.
6. Board Attorney.
  - a. Uniform Allowance Policy.  
To refer to Board Attorney Fred Mohr with a request to discuss recommendations with Internal Auditor and report back.
  - b. Review and Possible Action on Contracts with Board Attorney Fred Mohr.  
To approve an open ended long term contract with Board Attorney Fred Mohr.
  - c. Resolution re: Waiver of Fees for the Usage of Facilities and Property Owned or Maintained by Brown County. (Referred from February County Board.)  
To approve the resolution as amended.
7. Dept. of Administration – Vehicle Policy Update (Referred from February County Board.) To adopt the Vehicle Policy as amended.

8. Discussion among Committee Chairs with possible action on Department Head attendance at County Board meetings. All Department Heads, or their Administrative Designee, shall attend all County Board meetings unless they are excused by the County Executive.
9. Initial Resolutions Authorizing the Issuance of not to Exceed \$12,910,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times. (Referred from Administration, Education & Recreation, Planning, Development & Transportation and Public Safety Committees.) To approve the resolution as amended in the amount of \$12,260,000.
10. Resolution re: Change in Table of Organization Aging and Disability Resource Center (Increase Home Bound Meal Worker Rate.) (Referred from Human Services Committee.) To approve. See Resolutions, Ordinances March County Board.
11. Resolution re: Emergency Management Department Change of Table of Organization. (Referred from Public Safety Committee.) To approve. See Resolutions, Ordinances March County Board.
12. Resolution re: Change in Sheriff's Department Table of Organization – Add one Officer Position for Village of Suamico. (Referred from Public Safety Committee.) To approve. See Resolutions, Ordinances March County Board.
13. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to 19.85 (1)(e). In the alternative, the Executive committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82 (1) of the Wisconsin State Statutes, and also for the purpose of conferring with legal counsel for Brown County as to legal advice concerning strategy as to litigation pending pursuant to sec. 19.85 (1) (g) of the Wisconsin State Statutes. None.

Approved by:

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COUNTY EXECUTIVE

Date

## TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on February 25, 2009, and recommends the following motions:

1. Review minutes of:
  - a. Community Options Program Appeals Cmte (1/26/09).
  - b. Community Options Program Planning Cmte (1/26/09).
  - c. Homeless Issues & Affordable Housing Sub-Cmte (1/20/09).
  - d. Veterans' Recognition Sub-Cmte (1/13/09).Receive and place on file.
2. Carryovers - Health & Human Services Division 2008 to 2009 Carryover Funds.  
Receive and place on file.
3. Aging & Disability Resource Center - Resolution re: Change in Table of Organization Aging and Disability Resource Center (Increase Home Bound Meal Worker Rate.) To approve.
4. Aging & Disability Resource Center - Revenue & Expense Report December 31, 2008. Receive and place on file.
5. Human Services Dept. - Request for Budget Transfer (#09-04): Increase in Expenditures with Offsetting Increase in Revenue: Allocation of a grant/scholarship from the National Drug Court Institute to help defray travel costs associated with the Drug Court Planning Initiative training for eight Drug Court members in March 2009. To approve.
- #5a Communication from Supervisor Langan re: Request for Brown County to look into the problem of a situation occurring in our County called "Pharming." Would like a consideration for public service announcements to educate our adult population. (Referred from Public Safety meeting & January County Board.)  
Approve a Resolution committing Brown County to raising awareness to the problem of prescription medication theft and abuse. See Resolutions, Ordinances March County Board.
6. Human Services Dept. - Mental Health Center Statistics January 2009.  
Receive and place on file.
7. Human Services Dept. - Bellin Psychiatric Monthly Report January 2009.  
Receive and place on file.

**Human Services Committee**

March 18, 2009

Page 2

8. Human Services Dept. - Approval for New Non-Continuous Vendor.  
To approve.
9. Human Services Dept. - Request for New Vendor Contract.  
To approve.
10. Human Services Dept. - Monthly Contract Update. Receive and place on file.
11. Human Services Dept. - Director's Report. Receive and place on file.
12. Audit of bills. Approve payment of the bills.

Approved by:

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COUNTY EXECUTIVE

Date

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## TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session on February 23, 2009, and recommends the following motions.

Review minutes of:

- a) Harbor Commission (1/12/09).
  - b) Planning Commission Board of Directors (12/3/08).
- Receive and place on file 1a & 1b.

- A. Closed Session: Consideration and Discussion of Waste Hauling RFP - Closed Session pursuant to Wis. Stats. sec. 19.85(1)(e), Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, whenever competitive or bargaining reasons require a closed session.
  - a. Enter into closed session.
  - b. Return to regular order of business.
  - c. Withdraw the RFP for waste management hauling and initiate a request for a bid procedure through Attorney Fred Mohr and staff.
- 2. Carryovers - Planning, Development & Transportation Division 2008 to 2009 Carryover Funds. Receive and place on file.
- 3. Airport - Director's report. Receive and place on file.
- 4. Port/Solid Waste - Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program. To approve. See Resolutions, Ordinances March County Board.
- 5. Port /Solid Waste - Renard Island Status Report (standing item). Receive and place on file.
- 6. Port & Solid Waste November Financial Statement. Receive and place on file.
- 7. Port/Solid Waste - Director's report. Receive and place on file.
- 8. Planning Commission - Request for staff updates on recommendations and development options on land east of the current jail site (standing item). Receive and place on file.
- #8a Communication from Supervisor Evans re: Request an accounting of the County staff and specifically of Planner Cole Runge's involvement with the City of Green Bay Military Avenue construction project. How much time and County resources were allocated to this project? How much has the City of Green Bay been invoiced for County services? Receive and place on file.
- 9. Planning Dept./Highway - Staff Report re: Recommendation to postpone the CTH GV Reconstruction Project for one year. Postpone the CTH GV reconstruction project for at least one year, to pursue acquisition of land for right of way purposes for a round-about and utilities

from HWY 172 to Lamers Bus, east of GV, and that there be monthly updates to this committee.

10. Planning Dept./Highway - Discussion of future business use of property adjoining Dousman Street and Cardinal Lane. (Held from previous meeting for review by Planning and Highway Departments.) Receive and place on file.
11. Highway - Discussion of vehicles taken home (list provided to committee members by Highway Department). (Held from previous meeting for additional information.) Receive and place on file.
12. Highway - Organizational structure of Highway Department. Refer to the Human Resources Department and the Highway Department to make a recommendation for the structure of the Highway Department and bring back to committee for review.
13. Highway - Initial Resolutions Authorizing the Issuance of Not to Exceed \$12,910,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times. Approve the resolution authorizing the issuance of not to exceed \$5,995,000 Corporate Purpose General Obligation Bonds. See Resolutions, Ordinances March County Board.
14. Highway - Resolution Designating the Week of April 6<sup>th</sup> through April 10<sup>th</sup> as "Work Zone Safety Awareness Week" in Brown County in 2009. To approve. See Resolutions, Ordinances March County Board.
15. Highway - December 2008 and January 2009 Budget to Actual. Receive and place on file.
16. Audit of bills. Pay the bills.

Approved by:

COUNTY EXECUTIVE

Date

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March 18, 2009

## **TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session on February 23, 2009, and recommends the following motions.

1. Land and Water Conservation Department Monthly Budget Update (To be distributed at meeting.) Hold for 30 days.
2. Request for Budget Transfer (#08-96): Increase in Expenditures with Offsetting Increase in Revenue: Request to use Groundwater monitoring funds to cover 50% of the costs of well testing done in December on 61 wells in the Town of Morrison. They are covering the remaining 50%. To approve.
3. State Approval of Brown County 2009-2013 Land and Water Resource Management Plan. Receive and place on file.
4. Approval of 2008 Annual Report and 2009 Work Plan for Land and Water Conservation Department. Receive and place on file.
5. Update /review of City of Green Bay bow hunt at Mental Health Center – Jon Bechle. To approve bow hunting on specific Mental Health Center property for one year at which time will be brought back for review.
6. Correspondence from Russ Feingold, request approval to apply for stimulus dollars for Waste Transformation Project. To approve application for stimulus dollars for waste transformation project.
7. Media articles: United Meadows Dairy (News Release from Wisconsin Department of Justice Fine); Morrison Well testing (Nitrate issues well up in Morrison's water supply); and Glacierland RC&D regarding Waste Transformation Project (Project aims to produce fertilizer from wastes.) Receive and place on file.
8. Director's report. No action.

Approved by:

\_\_\_\_\_  
COUNTY EXECUTIVE

\_\_\_\_\_  
Date

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March 18, 2009

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on March 5, 2009, and recommends the following motions:

1. Review minutes and reports of:
  - a. Criminal Justice Coordinating Board (1/27/09).  
To approve.
2. Carryovers - Public Safety Division 2008 to 2009 Carryover Funds.  
To approve.
3. District Attorney - Monthly drug criminal complaint numbers.  
To receive and place on file.
4. Emergency Management Office - Resolution re: Emergency Management Department Change to Table of Organization. To approve. See Resolutions, Ordinances March County Board.
5. Public Safety Communications - Initial Resolutions Authorizing the Issuance of Not to Exceed \$12,910,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.
  - a. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,370,000.
  - b. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,925,000.To approve 5a & 5b. See Resolutions, Ordinances March County Board.
6. Public Safety - Grant Application Review for FY 2009 EOC Grant Program.  
To approve grant application.
7. Public Safety - Request for Budget Transfer (#09-09): Increase in Expenditures with Offsetting Increase in Revenue: Brown County Emergency Management has been awarded a FFY 2009 Hazardous Materials Emergency Preparedness (HMEP) Planning Sub-grant in the amount of \$4,800.00 to complete a Highway 41 Reconstruction HazMat Response/Commodity Flow Response template. To approve.
8. Public Safety - Request for Budget Transfer (#09-10): Increase in Expenditures with Offsetting Increase in Revenue: Brown County Emergency Management has been awarded a FFY 2009 Hazardous Materials Emergency Preparedness (HMEP) Planning Sub-grant in the amount of \$5,700.00 to complete an All-Hazards Business Evacuation template.  
To approve.
9. Public Safety - Director's report. To receive and place on file.

Public Safety Committee

March 18, 2009

Page 2

10. Sheriff - Resolution re: Change in Sheriff's Department Table of Organization – Add one Officer Position for Village of Suamico. To approve. See Resolutions, Ordinances March County Board.
11. Sheriff - Resolution re: Support for Primary Enforcement of the Seatbelt Law. (Referred from February County Board.) To refer to Corporation Counsel with a request to add language to the resolution asking that the Legislature increase the \$10 fine so that it is sufficient to cover costs.
12. Request for Budget Transfer (#09-12): Increase in Expenditures with Offsetting Increase in Revenue: This budget transfer increases both revenues and expenditures to reflect participation in a Homeland Security grant passed through the Wisconsin Office of Justice Assistance. The grant provides \$56,465 with no local match requirement for the purpose of upgrading EOD robotic wireless equipment for the regional bomb squad. Note: this was previously addressed in budget transfers 08-62 and 08-76 in 2008 but delays in manufacturing have pushed this project into 2009. To approve.
13. Sheriff - Request for Budget Transfer (#09-13): Increase in Expenditures with Offsetting Increase in Revenue: This is a request to increase grant revenue and expenditures to participate in a second round of state funding of digital recording equipment for interrogation rooms to comply with Wisconsin Act 60 requirements for recording certain interviews in a digital format. Funding would permit the purchase of three more units to be located in the Jail Work Release area and in two of the police services contract municipalities. To approve.
14. Sheriff - Grant Application Review for Zero in Wisconsin. To approve grant application.
15. Sheriff - Grant Application Review for Impaired Driving Enforcement (OWI). To approve grant application.
16. Sheriff - Grant Application Review for HS Law Enforcement Specialty Team Equipment 2006. To approve.
17. Sheriff's report. To receive and place on file.
18. Teen Court Stats. To receive and place on file.
19. Audit of bills. Approve audit of bills.

Approved by:

COUNTY EXECUTIVE

Date

March 18, 2009

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

INITIAL RESOLUTIONS AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$12,260,000 CORPORATE PURPOSE GENERAL OBLIGATION BONDS OF  
BROWN COUNTY, WISCONSIN IN ONE OR MORE SERIES AT ONE OR MORE  
TIMES

Initial Resolution Authorizing  
General Obligation Bonds  
In an Amount Not to Exceed  
\$2,160,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$2,160,000 for the purpose of paying the cost of information systems infrastructure, including an additional amount for fiber optics, voice over internet protocol infrastructure, county-wide video sound recorder system, disaster recovery and library integrated software upgrade.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such information systems infrastructure shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing  
General Obligation Bonds  
In an Amount Not to Exceed  
\$660,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$660,000 for the purpose of paying the cost of building systems improvements, including central library facility improvements, clerk of courts offices and courthouse hearing rooms.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such building system improvements shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing  
General Obligation Bonds  
In an Amount Not to Exceed  
\$5,995,000

BE IT RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$6,645,000 for the purpose of paying the cost of highway improvements including the CTH "AAA" (Oneida Street) New Bridge Structure, CTH "NN", CTH "KK", CTH "X", CTH "KB", CTH "G" (Fernando Drive), CTH "V" (Lime Kiln Road Reconstruction), CTH "V" (Lime Kiln Road Reconditioning), and CTH "EB" (Cardinal Lane at Woodale Avenue roundabout).

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing  
General Obligation Bonds  
In an Amount Not to Exceed  
\$1,370,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$1,370,000 for the purpose of paying the costs of constructing and equipping the public safety building, which are in addition to the amount previously authorized.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing  
General Obligation Bonds  
In an Amount Not to Exceed  
\$1,925,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$1,925,000 for the purpose of paying the costs of upgrading the emergency communications (911) system, including CAD upgrade and Radio – Phase I.

Initial Resolution Authorizing  
General Obligation Bonds  
In an Amount Not to Exceed  
\$150,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$150,000 for the purpose of paying the cost of a constructing a Mayan Food Court and ticket booth at the County Zoo, which is in addition to the amount previously authorized.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Reimbursement Resolution

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that the County shall make expenditures as needed from its funds on hand to pay the costs of the above-approved projects until bond proceeds which may be issued in the maximum principal amounts for each of such projects become available. The County hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the bonds.

Adopted: March 18, 2009

Respectfully submitted,

BROWN COUNTY BOARD OF SUPERVISORS  
EXECUTIVE COMMITTEE  
EDUCATION AND RECREATION  
COMMITTEE  
ADMINISTRATION COMMITTEE  
PUBLIC SAFETY COMMITTEE  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE

APPROVED BY:

Thomas J. Hinz  
Brown County Executive

Date Signed:



March 18, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING WAIVER OF FEES FOR THE USAGE  
OF FACILITIES AND PROPERTY OWNED OR MAINTAINED  
BY BROWN COUNTY**

WHEREAS, Brown County owns and maintains certain facilities and properties; and

WHEREAS, Brown County charges fees for the use of such facilities and property by  
members and groups of the public; and

WHEREAS, it is in the interest of Brown County to waive fees for the usage of such  
facilities and property under certain circumstances; and

WHEREAS, it is the desire of the Brown County Board to establish a policy in regard to  
the waiver of fees for the usage of facilities and property;

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors  
that fees for the usage of facilities and property owned and maintained by Brown County may be  
waived upon the approval of the appropriate standing committee and the County Board if all of  
the following criteria are met:

1. That the imposition of a fee would create a hardship and the use of the  
facility or property results in a positive service or benefit to the citizens of  
Brown County.
2. The Department has established a need for in-kind services.

3. The requester provides in kind services in substitution for the regularly charged fees.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Department shall determine in-kind services which are needed at County facilities that can be conducted in lieu of fees. The Department shall establish a value for volunteer time so that volunteer time served meets or exceeds the value of the fee waiver.

NOW, THEREFORE, BE IT FURTHER RESOLVED that in the event of a scheduling conflict between a previously scheduled event at a reduced or waived fee and a request for the facility from a fully paying customer, and for safety reasons both events cannot occur simultaneously at the facility, the first scheduled entity shall be given the option of paying the full fee for the facility or offered alternate dates at the reduced or waived fee. In the event of a conflict, notice shall be given of at least 15 business days to the previously scheduled entity. The entity shall have 5 business days to either accept an alternate date or commit to the full fee for the facility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that this policy shall not apply to the Brown County Fair.

NOW, THEREFORE, BE IT FURTHER RESOLVED that this policy shall also govern "Cancellation Policies" for County facilities.

NOW, THEREFORE, BE IT FURTHER RESOLVED that pre-existing Department policies guiding fee waivers shall be considered first prior to applying this policy.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved by:

\_\_\_\_\_  
COUNTY EXECUTIVE

Dated Signed: \_\_\_\_\_

Final Draft Approved by Corporation Counsel.

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAFFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
LANGAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

March 18, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

CHANGE IN TABLE OF ORGANIZATION  
AGING AND DISABILITY RESOURCE CENTER  
(Increase Home Bound Meal Worker Rate)

WHEREAS, the present Aging and Disability Resource Center's Table of Organization includes two (2) Home Bound Meal Workers at 1,040 hours each at an hourly rate of \$8.40; and

WHEREAS, the 2008 and 2009 Aging and Disability Resource Center's Table of Organization incorrectly reported the Home Bound Meal Workers hourly rate at \$8.40 whereas it should reflect an hourly rate of \$8.57. The Aging and Disability Resource Center and Human Resources is requesting to reflect the correct rate of \$8.57 in the 2009 Salary Summary; and

WHEREAS, the corrected rate will result in an increase of \$512.00 which funds available in the Nutrition Program; and

WHEREAS, based on a recommendation by the Aging and Disability Resource Center and the Human Resources Department, it is recommended that the 2009 Aging and Disability Resource Center's Table of Organization be changed to increase the hourly rate of the two (2) Home Bound Meal Worker positions to \$8.57.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves the Aging and Disability Resource Center's Table of Organization Salary Summary increasing the hourly rate of the two (2) Home Bound Meal Workers to \$8.57 per hour.

**FISCAL IMPACT: \$512.00**

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_  
\_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
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LANGAN	22			
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Total Votes Cast \_\_\_\_\_

Motion:            Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

March 18, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING: RAISING AWARENESS OF THE  
PROBLEM OF JUVENILE THEFT AND ABUSE OF PRESCRIPTION MEDICINES

WHEREAS, the Brown County Board of Supervisors is aware of the growing problem of juveniles stealing prescription medication from family members to sell, give away, or ingest; an activity known as "pharming"; and

WHEREAS, the activity is unlawful and dangerous to youth because of the risks of overdose, drug addiction and poisoning from ingesting these medications without prescription or medical supervision; and

WHEREAS, parents and other adults can prevent the theft of prescription medication with simple precautions in the home; and

WHEREAS, the Sheriff collects and discards unwanted prescription and over the counter medications from individuals free of charge.

NOW THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors is committed to raising awareness among parents and other adults of the problem of prescription medication theft and abuse to address this danger; and

BE IT FURTHER RESOLVED that the Brown County Board of Supervisors will join with other agencies and organizations to raise awareness of this growing threat to our children and to prevent drug crime on the streets of our various communities.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Fiscal Impact:

Approved By:

COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
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SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
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CLANCY	20			
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LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion: Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

# TEEN CULTURE: THE LINGO



You may not know what pharming is, but your teenagers do. Your first step in helping protect your teens is to speak the same language. Knowing the vocabulary surrounding prescription drug abuse can help you take a proactive approach in communicating with your teen and safeguarding their health and safety.

## THE LANGUAGE OF PRESCRIPTION DRUG ABUSE

**Big boys, cotton, kicker** Various slang for prescription pain relievers.

**Chill pills, french fries, tranqs** Various slang for prescription sedatives and tranquilizers.

**Pharming** (pronounced "farming") From the word pharmaceutical. It means kids getting high by raiding their parents' medicine cabinets for prescription drugs.

**Pharm parties** Parties where teens bring prescription drugs from home, mix them together into a big bowl (see 'trail mix'), and grab a handful. Not surprisingly, pharm parties are usually arranged while parents are out.

**Pilz** (pronounced pills) A popular term used to describe prescription medications. Can also include over-the-counter medications.

**Recipe** Prescription drugs mixed with alcoholic or other beverages.

**Trail mix** A mixture of various prescription drugs, usually served in a big bag or bowl at pharm parties.



**J.B. VAN HOLLEN  
ATTORNEY GENERAL**

**Attorney General Van Hollen Recognizes Threats Posed By Unsecured Controlled Substances**

**"Sixty (60) percent of our teenagers, these are high school students, report they have access to controlled substances in and around their homes. None of us would drop our kids off at a "drug house" yet many of us do not safeguard our own prescription drugs."**

**Local law enforcement officials know. Local school officials know. Parents need to know...safeguarding prescription drugs may save your child's life or that of another teen and will certainly make your schools safer.**

The facts are staggering. Sixty percent of our teenagers, these are our high school students, report they have access to controlled substances in and around their homes. Two in ten, or twenty percent, have abused them to get high. While the statistics are staggering, the very real personal toll is life changing - from promise and hope to addiction or death. All the while, disturbing our classrooms and schools with trafficking of all forms in your prescription drugs... yes, yours.

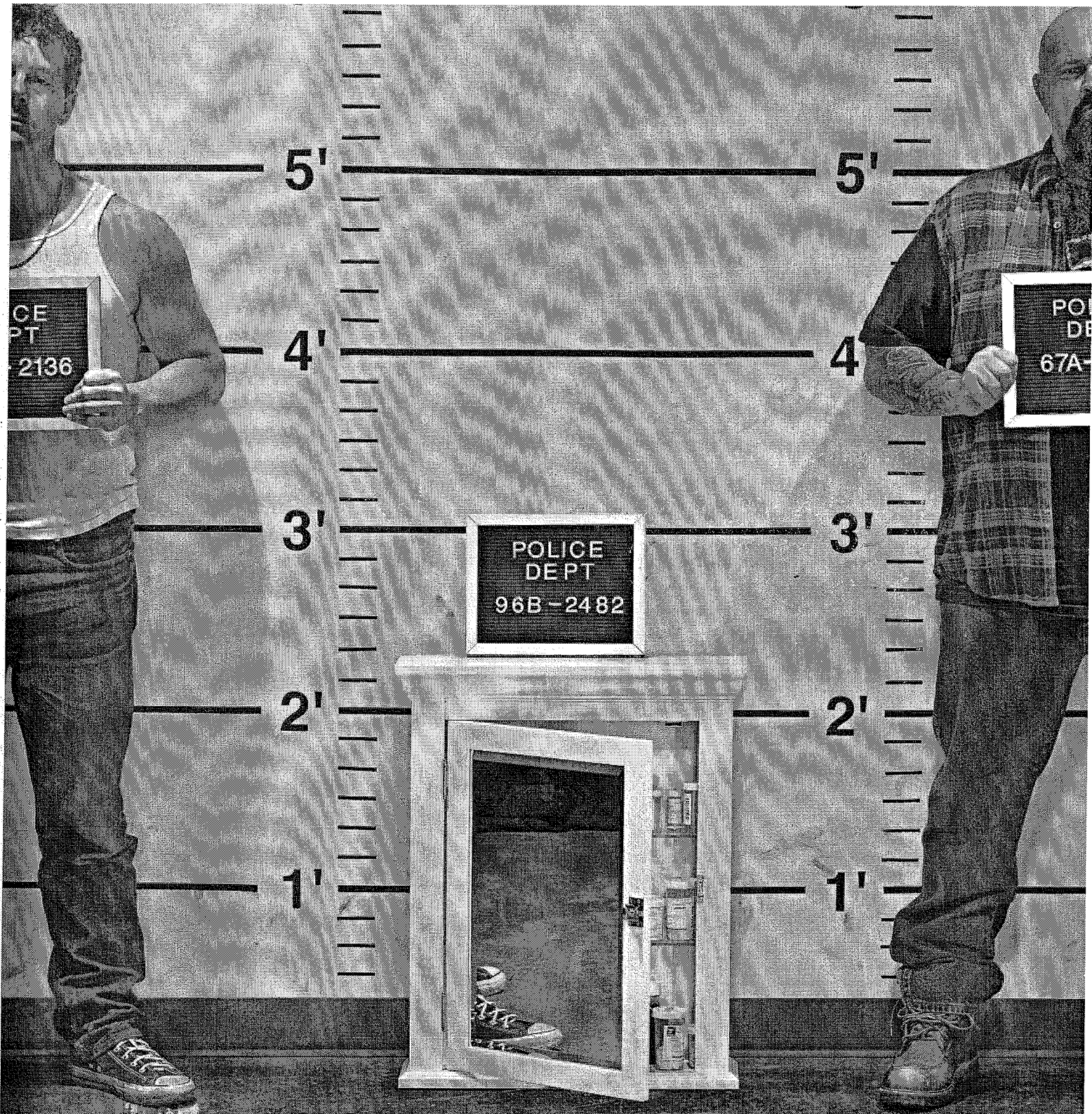
Recently, in my law enforcement roundtables and conversations with local law enforcement and school administrators I was disturbed to learn about the evolving drug problem among our teenagers and in our schools. Marijuana still serves as an entry drug for many teenagers. Cocaine, ecstasy and the rising use of heroin have, appropriately, drawn attention of law enforcement at all levels. What's not new, but what is increasing at alarming levels all over the state is the use and trafficking of legally dispensed controlled substances coming out of our homes, into our schools, and destructively into the lives of our children.

Schools and classrooms are upset with the trade and sale of your drugs. These aren't brought up in the Mexican Drug Cartels and distributed by Criminal Illegal Aliens and Gangs... they come home in your amber plastic prescription bottles and go out in your child's pocket or backpack. They abuse, their friends abuse, and a deadly criminal enterprise is borne.

To combat this trend, the Department of Justice has sponsored, along with the Wisconsin Broadcasters Association, a public education program designed to encourage parents and family members to secure their prescriptions. Unlike illegal drugs, while controlled, these drugs are lawfully dispensed. Indeed, countless Americans benefit from the proper use of prescription drugs under the supervision of doctors.

But, when these unsecured prescription medications are made available to those other than for whom the prescription is written (itself a violation of the controlled substances act) the genie is out of the bottle. Addiction, hospitalization, and too often, overdose death follows.

While my staff and department officials continue to work with other state agencies and local law enforcement, including interested citizen groups, to find safe, effective, legal ways that are environmentally conscious to dispose of these controlled prescription drugs you can do one simple thing to stop this growing problem among teens and in our schools... secure your prescription medications today.



## THERE'S A NEW DEALER IN TOWN.

These days, teens don't have to go out looking for drugs; they can just go to the medicine cabinet. Even as teen use of "street drugs" is on the decline, the abuse of prescription drugs is increasing. The perception is that they're safe even though abuse can lead to paranoia, addiction, seizures, and death. You can prevent abuse by safeguarding and monitoring your family's medications. Educate yourself. Find out more at [theantidrug.com](http://theantidrug.com). You can stop the dealer.

Office of National Drug Control Policy / Partnership for a Drug-Free America®

[theantidrug.com](http://theantidrug.com)

**PARENTS.**  
THE ANTI-DRUG.

11d

# PARENTS.

## THE ANTI-DRUG.

### WHAT CAN YOU DO? TIPS FOR PREVENTING RX ABUSE

Think about your home. What prescription and over-the-counter (OTC) drugs do you have? Where are they kept? Would you know if some were missing? The good news is that you can take steps immediately to limit access to these drugs and help keep your teen drug-free:

#### #1 SAFEGUARD ALL DRUGS AT HOME. MONITOR QUANTITIES AND CONTROL ACCESS.

Take note of how many pills are in a bottle or pill packet, and keep track of refills. This goes for your own medication, as well as for your teen and other members of your household. If you find you have to refill medication more often than expected, there could be a real problem—someone may be taking your medication without your knowledge. If your teen has been prescribed a drug, be sure you control the medication, and monitor dosages and refills.

#### #2 SET CLEAR RULES FOR TEENS ABOUT ALL DRUG USE, INCLUDING NOT SHARING MEDICINE AND ALWAYS FOLLOWING THE MEDICAL PROVIDER'S ADVICE AND DOSAGES.

Make sure your teen uses prescription drugs only as directed by a medical provider and follows instructions for OTC products carefully. This includes taking the proper dosage and not using with other substances without a medical provider's approval. Teens should never take prescription or OTC drugs with street drugs or alcohol. If you have any questions about how to take a drug, call your family physician or pharmacist.

#### #3 BE A GOOD ROLE MODEL BY FOLLOWING THESE SAME RULES WITH YOUR OWN MEDICINES.

Examine your own behavior to ensure you set a good example. If you misuse your prescription drugs, such as share them with your kids, or abuse them, your teen will take notice. Avoid sharing your drugs and always follow your medical provider's instructions.

#### #4 PROPERLY CONCEAL AND DISPOSE OF OLD OR UNUSED MEDICINES IN THE TRASH.

Unused prescription drugs should be hidden and thrown away in the trash. So that teens or others don't take them out of the trash, you can mix them with an undesirable substance (like used coffee grounds or kitty litter) and put the mixture in an empty can or bag. Unless the directions say otherwise, do NOT flush medications down the drain or toilet because the chemicals can pollute the water supply. Also, remove any personal, identifiable information from prescription bottles or pill packages before you throw them away.

#### #5 ASK FRIENDS AND FAMILY TO SAFEGUARD THEIR PRESCRIPTION DRUGS AS WELL.

Make sure your friends and relatives, especially grandparents, know about the risks, too, and encourage them to regularly monitor their own medicine cabinets. If there are other households your teen has access to, talk to those families as well about the importance of safeguarding medications. If you don't know the parents of your child's friends, then make an effort to get to know them, and get on the same page about rules and expectations for use of all drugs, including alcohol and illicit drugs. Follow up with your teen's school administration to find out what they are doing to address issues of prescription and over-the-counter drug abuse in schools.

Talk to your teen about the dangers of abusing prescription and over-the-counter drugs. These are powerful drugs that, when abused, can be just as dangerous as street drugs. Tell your teen the risks far outweigh any "benefits."

To learn more about Rx & OTC health risks, visit [TheAntiDrug.com](http://TheAntiDrug.com)

## Why you should care

When taken properly and under a medical provider's supervision, prescription drugs can have many benefits. Unfortunately, many teens are abusing these drugs to get high or for other effects. Teens say they are abusing prescription and OTC drugs because they are easy to get and they think they are a safe way to get high.

Why should parents care about this?

### REASON #1

**More teens abuse prescription drugs than any illicit drug, except marijuana.<sup>1</sup>**

Many young people wrongly believe that prescription and OTC drugs are safe to abuse, when in fact they can be **just as risky as street drugs**, if taken improperly.

### REASON #2

**Prescription and OTC drugs are easily accessible.**

The vast majority of teens who abuse prescription drugs get them from friends and relatives. In fact, more than half of teens who abuse prescription painkillers say they get them from friends or relatives, for free.<sup>2</sup> Prescription and OTC drugs are easy to get at home, at a grandparent's house, and even at school.

The Internet can also supply teens with prescription or OTC drugs. There are hundreds of Web sites that illegally sell drugs without a prescription. There are also many Web sites that teach teens which drugs to use to get high, how much to take, or how to mix drugs for certain effects. Teens can then venture out to the local grocery or drugstore to buy cough and cold medications, and put the dangerous new information they've learned online to use - risking significant health consequences.

Find out more about where teens get prescription and OTC drugs and learn how to limit your teen's access to these drugs.

### REASON #3

**Many teens believe it is safe to abuse prescription and OTC drugs.**

About half of teens do not see great risk in abusing prescription drugs, and one-third of teens believe there is nothing wrong with using prescription drugs occasionally for non-medical reasons.<sup>3</sup> Teens don't understand that when abused, prescription and OTC drugs can be just as dangerous as street drugs.

### REASON #4

**Abuse of prescription drugs can be dangerous, even fatal.**

Abusing prescription drugs like painkillers, depressants, or stimulants, can have tragic consequences, from serious injury to death. These are powerful drugs that can have unpredictable effects when abused. Teens often take prescription drugs with street drugs or alcohol, which only adds to the dangers, like breathing problems, seizures, or heart failure.

### REASON #5

**Prescription drug abuse can limit your teen's potential.**

Prescription and OTC drug abuse can ruin promising lives. Many of these drugs are addicting. Teens who first abuse prescription drugs before age 16 also have a greater risk of drug dependence or abuse later in life.<sup>4</sup> Abuse of these drugs can interfere with your teen's ability to learn and succeed in school. Prescription drug abuse is also illegal and can have serious consequences.

Information reprinted from: [www.theantidrug.com](http://www.theantidrug.com)



## Prescription Drug Abuse

The misuse of prescription drugs is a growing concern for many communities in America. While illicit drug use by teens is declining, teen prescription drug abuse is an emerging threat. Prescription drug abuse poses many unique prevention challenges due to the parental lack of knowledge about the dangers associated with prescription drug abuse, the belief that prescription drugs are “safe”, easy access to prescription drugs in the home, and the general lack of public information available. (CADCA Strategizer 52, Jan. 2008)

Conventional prevention strategies implemented when addressing illicit drug abuse do not accurately address the reasons for prescription drug abuse. Two types of prescription drug abuse include: 1) Recreational – using the medicine to get high (similar to use of illicit drugs), and 2) self-medication – using the medicine to get the intended benefit from the drug even though it hasn't been prescribed to you. Furthermore, determining the motivation for misuse of prescription drugs can be difficult and vary with each user. Prevention efforts are further hampered by the normative influence of direct-to-consumer advertising of prescription medications and the legitimate medical benefits provided by prescriptions when used properly.

As with any prevention campaign, the impact on the community is always greatest when multiple sectors are involved. One way to effectively affect change is to look at policy changes that can be made by local government entities. To that end, we are pleased that Brown County currently supports a prescription drug collection, offering two Saturday collections a year as well as ongoing collections available at the Brown County Sheriff's Department.

### Other initiatives the County could support:

1. Place the Prescription Drug Collection information on Brown County's web home page for easier access to the information. *The information is currently located on the Port web-page and is very difficult to find unless you know where to look for it.*
  - a. In addition to information about how proper disposal can prevent environmental contamination, include information on prescription drug abuse and signs to look for as well as how to safe guard medications
2. Issue a resolution declaring a pre-determined week to be “Prescription Drug Abuse Awareness Week”
  - a. Include information on where to properly dispose of medications in Brown County and how to properly safeguard medications in your home
  - b. Offer informational sessions at the Mental Health Center, Shelter Care and/or the Aging and Disability Resource Center
    - i. An informational DVD on the prescription drug abuse has been produced by Green Bay School district representatives. This could be played on a loop at the above mentioned agencies vs. a live meeting
  - c. Partner with local agencies/coalitions to promote Town Hall meetings during that week on the subject
3. Offer a collection day at the Brown County Aging and Disability Resource Center
  - a. People age 65 and over make up 13% of the U.S. population; however, they consume 1/3 of all pharmaceuticals prescribed. Offering a collection for old medications at a location they are already visiting will increase the likelihood of proper disposal of the medications and reduce the availability of them in their homes. (CADCA Prescription Drug Abuse Took Kit)

Working together, we can proactively raise the protective factors of the young people in Brown County by increasing public education of the issue of prescription drug abuse, proper disposal and the safeguarding of prescriptions within your home. Furthermore, we reduce the risk factors of abuse by decreasing the availability of these medications to young people. The actions undertaken by the County Board, in collaboration with community organizations today, will greatly increase the public health and safety of all residents in Brown County.

